



2022-2023 Student Handbook Revisions

ACTIVITY CODE (7-12): Page 8

1. **Academic Eligibility:** To be eligible to participate in any activity or club, a 7th - 12th grade student cannot have a failing grade in their courses.

- a. Weekly ineligibility list will be compiled each Friday at 9:00 AM, beginning with the third week of the semester.
- b. The period of ineligibility will run for one week, starting the Friday the report has been run. Students are ineligible Friday through Thursday the next week.
 - If grades improve and the student meets our eligibility requirements after one week, the student will be reinstated.
- c. Once a student is deemed ineligible, the student, parent/guardian, KCSS Activities Director, and coach will be notified by administration or their designee.
- d. During the week of ineligibility, the student will be required to attend after school intervention time on both Monday and ~~Wednesday from 3:15 - 3:45~~ ~~Tuesday from 3:20 - 4:00~~ and have their grades back in good standing.
 - Students may participate in practice following intervention time, however, school transportation will not be provided.

Work must be completed and turned in on Wednesdays by 4:00 PM to allow teachers sufficient time to grade student work prior to the ineligibility list being compiled.

ACTIVITY CODE (7-12): Page 7-10

4. **Exemplary Conduct Code:** Students must be eligible to participate under the rules and penalties set forth in the Kuemper.

- The Exemplary Conduct Code is enacted to reflect the idea that all students who represent Kuemper Catholic School make a commitment to higher standards of behavior. These standards reflect the values Kuemper stands for as a Catholic school. The school wishes to work with the parents so that each student gets a very clear message from the home and the school that alcohol and other drugs, tobacco, and tobacco look alike products and criminal behavior are detrimental to Kuemper Catholic School or to the physical, mental, emotional, and spiritual welfare of the student.
- It should be emphasized that this is a school code and not a legal code. Therefore, this code will be applied separately and independently of any legal or court decision on the basis of the evidence of the infraction as determined by school authorities.
- **Exemplary Conduct:**
 - Students whose conduct and/or habits, both in and out of school, during the school year, or during the summer months, regardless of their age, are such to make them unworthy to represent the ideals and principles of this school, shall be in violation of the Exemplary Conduct Code as follows:
 1. **Zero Tolerance** - Students who place themselves in, or remain at, a situation where alcohol or drugs are present, are in violation of the Exemplary Conduct Code. School authorities will use the results of information they have gathered, breathalyzer tests, and police reports to determine violations.
 - a) Kuemper Catholic School believes that our students represent our school and should not be present at parties or other social functions where alcohol or other drugs are being used or consumed illegally by minors whether or not the students involved are actually drinking or using controlled substances themselves. The presence of our students at such parties or in such situations sends a message to others that illegal use of alcohol and other drugs is acceptable. Students confronted with this situation have two choices:
 - (1) Leave immediately. (An intention to leave is not acceptable.)
 - (2) Stay and assume the consequences as listed below.
 2. **Consequences** - Students admitting to or being convicted of a crime, except for a simple misdemeanor; using tobacco, alcoholic beverages or other illegal drugs; selling and/or distributing alcohol or other drugs; or using prescription or non-prescription drugs in an abusive manner are in

violation of the Exemplary Conduct Code.

- a) These penalties include suspension from participation in activities or community service. All suspensions include suspension from attending events. These violations are cumulative for a student's entire academic career. For example: a 1st offense freshman year becomes a second offense on the next violation whether it occurs sophomore, junior, or senior year. For a student not currently in an activity the suspension carries over to their next activity; for those students who never participate in a Kuemper activity their consequence is outlined in each step below. These offenses are served consecutively, not concurrently. If a student gets two offenses before their next activity they must complete both consequences before they are eligible.

(1) **First Violation** - A suspension from attendance at and participation in all school events/activities and notification of parents. The period of suspension will be as follows: The student will be suspended from a number of games equal to 25% of the total number of competitions in the season, for the level of competition they most regularly participate in, or higher. All numbers for the purposes of determining suspension will be rounded up. If the suspensions cannot be served in that season, they will carry over for the next sport. For example: A varsity football player has 12 games in a regular season. That player is suspended from 3 varsity games. Example 2: A JV basketball player has 17 games in a season. They would be suspended for 5 games (4.25 rounded up) of either JV or Varsity competition. If the student is in a non-sporting activity they would be suspended from 1 performance. Example: The student is in the fall play, there are 3 performances and they are suspended for 1 performance. If the student is not involved in extracurricular activities the student will complete 20 hours of community service as directed by Kuemper Catholic School. The 20 hours of community service must be completed within 30 days or the student remains suspended from all activities until the community service hours are completed. A student who indicates they do not and will not participate in activities and completes the service hours, but then within one calendar year goes out for a sport will have to sit 1 competition.

(2) **Second Violation** - A suspension from attendance at and participation in all school events/activities and notification of parents. The period of suspension will be as follows: The student will be suspended from a number of games equalling ~~25%~~ ~~50%~~ of the total number of competitions in the season, for the level of competition they most regularly participate in, or higher. All numbers for the purposes of determining suspension will be rounded up. If the suspensions cannot be served in that season, they will carry over for the next sport. For example: A varsity football player has 12 games in a regular season. That player is suspended from ~~3~~ ~~6~~ varsity games. Example 2: A JV basketball player has 17 games in a season. They would be suspended for ~~5~~ ~~9~~ games (~~4.25~~ ~~8.5~~ rounded up) of either JV or Varsity competition. If the student is in a non-sporting activity they would be suspended from ~~1~~ ~~2~~ performance performances. Example: The student is in the fall play, there are 3 performances and they are suspended for ~~1~~ ~~2~~ performance performances. In addition, after a second violation, a student must complete a substance abuse course/screening through New Opportunities in Carroll. Administration will visit with parents and New Opportunities' Behavioral Health Director on lining up the course or screening (SIRBT). This must be completed within 30 days.

(a) If the student is not involved in extracurricular activities the student will complete ~~20~~ ~~40~~ hours of community service as directed by Kuemper Catholic School. The ~~20~~ ~~40~~ hours of community service must be completed within 30 days or the student remains suspended from all activities until the community service hours are completed. Students must complete their community service hours before they may take their semester exams. In addition, after a second violation, a student must complete a substance abuse course/screening through New Opportunities in Carroll. Administration will visit with parents and New Opportunities' Behavioral Health Director on lining up the course or screening (SIRBT). This must be completed within 30 days.

(3) **Third Violation** - A suspension (~~calendar days~~) from attendance at and participation in all school events/activities for the remainder of the season. If the student is not involved in extracurricular activities or does not miss an opportunity to perform or compete, the student will complete ~~40~~ ~~60~~ hours of

community service as directed by Kuemper Catholic School. The ~~40~~ 60 hours of community service ~~and appropriate counseling, approved by the administration,~~ must be completed within 60 days or the student remains suspended from all activities until the community service hours are completed. Students must complete their community service hours before they may take their semester exams. In addition, after a third violation, a student must complete a substance abuse full evaluation through New Opportunities in Carroll. Administration will visit with parents and New Opportunities' Behavioral Health Director on lining up the full evaluation. After the evaluation, the student must complete the steps (if any) laid out by New Opportunities after the evaluation. This evaluation must be completed within 30 days. ~~Following the third violation, there will be a parent/student conference with school officials.~~

- (4) **Fourth Violation** - A year long suspension from attendance at and participation in all school events/ activities. The student will complete 60 hours of community service as directed by Kuemper Catholic School. In addition, after a fourth violation, a student must complete a substance abuse full evaluation through New Opportunities in Carroll. Administration will visit with parents and New Opportunities' Behavioral Health Director on lining up the full evaluation. After the evaluation, the student must complete the steps (if any) laid out by New Opportunities after the evaluation. This evaluation must be completed within 30 days. ~~If the student is not involved in extracurricular activities or does not miss an opportunity to perform or compete, the student will complete 80 hours of community service as directed by Kuemper Catholic School.~~
- (a) The ~~60~~ 80 hours of community service ~~and evaluation and appropriate counseling, approved by the administration,~~ must be completed within 6 months or the student faces expulsion from Kuemper. Students may request a hearing by the Review board.
- (5) **Fifth Violation** - The privilege to attend KCSS will be revoked. Students may request a hearing by the Review Board.

3. Special Provisions

- a) Each activity sponsor, director, or coach has the prerogative to add additional requirements to this policy pertaining to the activity with a goal of enhancing a student's life long success. These requirements and resulting consequences may not conflict with, or supersede, this code as explained in this handbook. Examples of additional regulations would include diet, safety, physical training rules, curfew attendance, etc. A copy of these rules should be filed with the Activities Director before the activity starts and rules are distributed.
- b) A student who self-reports will have to serve a 20% suspension rather than 25%.a one suspension reduction in the penalty for the 1st violation. There is no change in the penalty for the 2nd, 3rd, 4th and 5th violation regardless of reporting or not reporting.
- c) The period of ineligibility for a violation of the code starts the day the student admits to the violation, or the day it is determined by the school authorities that the student was in violation of the code, whichever occurs first. The administration determines the period of ineligibility.
- d) ~~In the case of a student out for two activities at the same time. The student will start serving activity suspension on the first date possible, so if one activity starts before the other that is the one you use. If there is crossover of the two activities the next event will count towards the satisfaction of the suspension. Example: Student is in track and soccer, the track season started first so the student is serving the suspension, and before that student has finished the suspension the soccer games start. So, if that student needed to sit one more track meet, but the soccer game came up first, that student would sit the soccer game to satisfy the suspension.~~

6. In order to participate in a competition, students must be present for all class periods, ~~but if tardy they need to be in class by 8:30 a.m. If they have 5 or more tardies in the semester they may not compete that day, even if they are in school before 8:30 a.m. to first period so long as they have fewer than 5 total tardies in the semester they may compete.~~ Students must be in attendance from 11:30 a.m. to the end of the day in order to participate in practice on that same day.

AGENDAS/PLANNER: Page 11

Each student in grades 2-5, ~~9-12~~ receives an agenda/planner at the beginning of the school year. The purpose of the agenda is to help students be organized, manage time wisely, and provide communication about assignments among students, teachers, and parents. Students are to carry and use their agendas on a daily basis. A \$5 fee will be charged for a replacement agenda.

HALL-PASSES (~~Grades 9-12~~): Page 11

~~When a student needs to leave a classroom or study hall, he/she must obtain a pass from the supervising teacher. The pass is the student's proof of permission to be out of the classroom or study hall. Classroom teachers must sign and write the departure time on the pass. Students must return to their assigned classroom/study hall before the end of the period to sign back in.~~

ATTENDANCE: Page 10 & 11

Regular school attendance by all students is essential. Students are unable to obtain the maximum opportunities from the educational program offered without regular attendance at scheduled classes and activities. If a student will be absent from school, parents should notify the school secretary as soon as the parent knows the child will not be attending school that day. If the school has not been notified, the secretary or school nurse will contact the home to verify the absence.

Student absences may be excused by the principal. Excused absences shall count as days of attendance for purposes of the truancy law. Examples of Acceptable Absences for grades 9-12 are found in #'s 1-7 below. Students whose absences are approved shall make up the work missed and receive credit. It shall be the responsibility of the student to complete the work missed. ~~See Make-up Work:~~

1. **Excused Absences (Grades PK-8)**
 - a. Absence from classroom activities significantly diminishes student learning. When a student's total absences reach ~~es~~ 10 days, the parent/guardian may be contacted by the principal to discuss and plan for the student's future educational placement.
 - b. **MAKE-UP WORK**
 - i. **PK-5:** Speak with your student's homeroom teacher.
 - ii. **6-8:** All teachers in grades 6-8 utilize Google Classroom. All student homework assignments can be accessed 24 hours a day via the student's Google Classroom site. Students have two days to make up homework for each day missed.
2. **Absences (Grades 9-12)**
 - a. The following absences will be excused if the excuse is provided by the parent/guardian in advance of the absence or on the day of personal illness or by 10:00 a.m. the next school day. Written notes, emails, or phone calls from parents/guardians are acceptable. Although these absences are 'excused'.
 - 1) Personal illness.
 - 2) Family illness or emergency.
 - 3) Funerals. A written parental request must be presented to the office at least 24 hours in advance and arrangements must be made with teachers in each class that will be missed. Advance make-up slips will be required and must be turned in before leaving for the funeral.
 - 4) Medical appointments which must be made during school time.
 - 5) Court appearance if a summons or subpoena has been issued by court and the appearance is validated by Clerk of the Magistrate Court. (Appearances to enter a plea or pay a fine will not be excused; this can be done after school.)
 - 6) Family vacations are excused with advance notice, although we strongly recommend vacations be scheduled when school is not in session.
 - 7) High school students may be excused to work for the immediate family in rare circumstances.
 - 8) College visits for juniors and seniors must be arranged **at least 3 days in advance** with the Guidance Counselor. Non- school days should be used when possible for these visits.
 - 9) State-level tournament games, or sessions, in which Kuemper Catholic High School students are participating. Prior arrangements must be made at school and it must be excused by a parent no later than the day **before** the event. For certain events, students must be expected to check in with the administrator present at the event in order to be counted as excused.
 1. **MAKE-UP WORK**
 - a. All teachers utilize Google Classroom. All student homework assignments can be accessed 24 hours a day via the student's Google Classroom site. Students have two days to make up homework for each day missed.

CAMPUS MINISTRY (7-12): Page 15

CELL PHONES/SMART WATCHES (Grades 7-12): Page 15

(Grades K-6 should not bring phones to school, however, if they do they must remain in the student's bag during the school day. For all grade levels, if a student repeatedly misuses their smart watch, then teachers may require them to be turned in as well.)

CHEATING: Page 16

Cheating is defined as an attempt by a student to get something by dishonest or deceitful means. Cheating attacks the very heart of the educational process and the moral virtue of honesty. Therefore, cheating ~~and/or plagiarism~~ will not be tolerated in any form. The first consideration as a penalty for cheating and/or plagiarism will be a "0" for the test or paper. Repeated violations may result in a more severe penalty. Parents will be notified should a violation occur.

Plagiarism is a specific form of cheating. For any students in grade 10 or lower, the first offense for plagiarism will result in communication with parents about the act of plagiarism and the student will need to redo the work without plagiarizing someone else's work. For these students, a second offense will result in a zero if deemed necessary by administration.

- For any juniors or seniors, plagiarism is a zero tolerance offense and the grade for the task will result in a zero.

CHILD ABUSE: Page 16

Abuse by a School Employee

Any person who feels that he/she is the victim of such abuse or harassment by any person associated with Kuemper Catholic School should report such incidents to, (there is also a form in the appendix if needed):

- Level One Investigator: ~~Mr. Ted Garringer~~ ~~Mr. Pete Haefs~~, Principal of Kuemper Catholic High School, 792-3596
- Level One Alternate: ~~Mrs. Kathi Milligan~~ ~~Mr. Ted Garringer~~, PK-8 Principal of Kuemper Catholic School, 792-3610
- Level Two Investigator: **Carroll Police Department**, 792-3536 (work)

COLLEGE CREDITS: Page 16

Students have the option of earning college credits while enrolled at Kuemper High School. Students must meet the prerequisites for the course indicated in the course description book, or a minimum GPA of 3.00 to apply for these classes; whichever is more strict. Additional fees may be assessed. See the school counselor with questions.

1. Advanced Placement (AP) Courses

- Upon completion of an AP course, students may take the national exam. Credit may be awarded by a college or university depending on the final score (1-5).

2. Concurrent Enrollment Courses

- Concurrent enrollment allows students to earn course credit at both Kuemper Catholic High School and Des Moines Area Community College (DMACC). Depending on enrollment, courses are taught at Kuemper or at the DMACC campus, or can be taken online.

~~3. Dual Credit~~

- ~~4. Students can earn both high school and college credit for classes through an agreement with St. Louis University. These courses are taught onsite by a Kuemper High School teacher.~~

COLLEGE VISITS(Grades 9-12): Page 16

CONDUCT AND CONSEQUENCES FOR UNACCEPTABLE BEHAVIOR: Page 17 & 18

Christian Behavior

Students are expected at all times to maintain and exhibit good Christian behavior and courtesy. Included in this is respect for teachers and other school personnel, both in action and words; respect for fellow classmates and self; and respect for both school and personal property. Behavior that will not be tolerated includes abusive language, serious acts of disrespect to teachers, school employees, other students, self, physical or verbal assaults, **3 major referrals**, etc. The penalty for such behavior ~~may result in a parent meeting with disciplinary actions taken as deemed necessary by administration~~ ~~may begin with immediate external suspension from school.~~

Conduct

Kuemper Catholic Schools have developed the following system-wide values of expected student behavior:

All Grades will exhibit:

Respect

Effort
Discipleship
and, in addition, grades 7-12 will exhibit:
Generosity Grit
Ownership
Leadership
Determination Discipleship

Review Board (Grades 7-12)

A Review Board is used in cases of serious violations that involve the possibility of removal of the privilege to attend KCSS. The review board is ~~available~~ **called** to provide the student, accompanied by parents or guardians, with an opportunity for a fair and just hearing. The Review Board is made up of three teachers from the student's attendance center. One of these teachers will be chosen by the student.

DANCES / SOCIAL EVENTS / ACTIVITIES (Grades 9-12): Page 18

School-sponsored dances, social events, and activities are open to students enrolled at Kuemper Catholic High School. All dances are open to students in Grades 9 through 12, with the exception of Junior/Senior Prom which is restricted to grades 11 and 12. (See "Prom" below.) Alumni (max age of 20) or students who do not attend Kuemper Catholic High School, may attend social events as the date of a Kuemper student. Dates must be of the opposite sex. Students enrolled in grades below grade 9 from any school may not attend Kuemper Catholic High School dances or social events. Registration of individuals who are not Kuemper students is required for all dances. Each student must register his/her guest's name and phone number on a sign up list in the main office prior to the event. Students attending dances must stay in the building once they arrive. Parents may be notified if students leave early. Administration and supervisors **will may** use a breathalyzer to randomly test students as they enter a dance. School sponsored dances and social events must have prior approval from the principal and be placed on the school calendar before they can be announced publicly. The length of time for school-sponsored dances will be set by the principal.

Senior Royalty for School Dances

Once a student has been selected as a King or Queen, he/she is not eligible to be included on future ballots. However, students who served as members of the court are eligible. Students who violate the Exemplary Conduct Code during the **summer before the school year and/or during the** current school year are not eligible for Royalty Courts **if they have not completed their Conduct Code consequence**. Students who were internally or externally suspended during the school year are also ineligible to be on the court.

DETENTION: Pages 18

Grades 7-8

When a detention is earned, the student will be required to stay ~~until 4:00 p.m.~~ **from 3:10 - 3:45 pm** within one week of the earned detention date. Following are the rules for detention.

1. Parents will be notified when a student earns a detention.
2. Detention periods are held immediately after school and will run until **3:45 pm** ~~4:00 p.m.~~ on Mondays, ~~Wednesdays~~ **Tuesdays**, and Thursdays.
3. The detention room will have teacher supervision.
4. The detention room is a place of reflection. No talking or sleeping will be allowed.
5. No food, pop, or gum will be allowed in the detention room.
6. A reflection process will be fully implemented during the detention period.
7. A reflective conversation between the principal, **Director of Student Services** ~~assistant principal~~, and/or counselor will be held ~~the day~~ following the detention. ~~The student will share their reflective assessment with the principal, assistant principal, and/or counselor and then it will be mailed home to the student's parents.~~

DRESS CODE: Page 19 & 20

Kuemper Catholic School has a student dress code for the following reasons:

1. Appropriate dress for school identifies one with and shows one's pride in his/her school.
2. A student's economic status should not be distinguishable based on attire.
3. School dress should be more affordable.
4. School dress must promote an environment conducive to study and appropriate behavior **and Christian modesty.**
5. **Any injured students who feel they cannot wear school uniform MUST meet with administration before coming to school.**

Uniform Tops:

4. ~~Undershirts should not have images visible through the polo.~~ Undergarments should not be seen under clothing.

Uniform Sweater/Sweatshirts:

1. Crewneck sweatshirt in red or ~~gray grey~~ with the approved Kuemper Shield on the left chest.
2. ¾ zip sweatshirt in red or ~~gray grey~~ with the approved Kuemper Shield on the left chest.

Uniform Bottoms:

1. Students must wear solid black, khaki or navy ~~cotton-twill~~ dress pants.
2. ~~Dress~~ Shorts and capris may be worn until the second Friday in October and again after the second Friday in April. They must be of appropriate size, worn at the waist, hemmed, and not faded. ~~The material must be twill fabric, not knit or spandex type material.~~
3. All shorts must reach at least mid-thigh to be considered appropriate for school.
4. Solid black, khaki, or navy Polyester-blend skorts may be worn by girls in grades PK-6 without tights during short season and with tights during the remainder of the year. Skorts must ~~be no more than 2 inches above the knee. Reach at least mid-thigh.~~
5. Solid black, khaki, or navy Polyester-blend skirts may be worn by girls in grades 7-12 without tights during the short season and with tights during the remainder of the year. Skirts must ~~be no more than 2 inches above the knee. Reach at least mid-thigh reach at least mid-thigh.~~

Miscellaneous:

1. No clothing items that depict or promote the use of alcohol, drugs, tobacco, ~~political beliefs~~, or that demeans another person are allowed.
2. No bare-midribs, spaghetti straps, halter tops, or tank tops.
3. No leggings, jeggings, skinny jeans or yoga pants.
4. No hats, ~~scarves~~, or bandanas.
5. Coats or jackets may not be worn inside during the school day unless approved by the principal or designee.
6. Students ~~in grades 7-12~~ are not allowed to have backpacks/book bags or purses in the classroom. A protective sleeve/device bag is acceptable for the grades 7-12 ~~BYOD~~ Bring Your Own Device initiative.
7. Unacceptable body piercings include, but may not be limited to, eyebrows, lip, tongue, and nose. A clear spacer can be worn at school instead. This applies to all school activities.
8. Tattoos are discouraged and must not be visible. This applies to all school activities.
9. Non-school related buttons or stickers may not be worn during the school day.
10. All hairstyles must have a conventional/natural color and cut that does not draw undue attention to the student. Boys are to be clean-shaven (no noticeable stubble, mustaches, or beards) with hair trimmed above the eyebrow, around the ears, and above the collar. Parents will be contacted when their boy's hair is at an unacceptable length and must inform the school of the scheduled hair cut appointment within 24 hours of being notified.
11. ~~Boys are to be clean-shaven with no noticeable stubble, mustaches, or beards. Boys will be given 24 hours to shave otherwise they will be required to shave at school.~~ Boys are to be clean-shaven with no noticeable stubble, mustaches, or beards. Boys will be required to shave at school if they choose to not be clean-shaven.

Casual Days:

1. Jeans, athletic pants, shorts (during shorts season), and shirts without collars are acceptable. For the sake of modesty the following items are not allowed regardless of the presence of a school logo or name; leggings ~~(7-12)~~, yoga pants ~~(7-12)~~, shorts that do not reach mid-thigh, or tops that are low cut/very snug fitting. All clothing should be in good repair. Bottoms with multiple holes, ~~especially those~~ exposing skin, are not appropriate for casual days. School uniform attire is always acceptable.
 - a. Any student wearing pants/shorts deemed inappropriate according to the handbook guidelines will be required to change into school-issued sweatpants for the day.
2. Those students who join in the spirit of a Casual Day may be expected to make a monetary contribution to support an approved charitable cause.
3. The administration will jointly plan in advance all Casual Days. The majority of casual days will apply to Grades PK-12, but there are a few center specific days.
4. ~~Planning shall include which school fund (to benefit students or staff) or non-school fund will receive the funds.~~
5. ~~There shall be a limited number of Casual Days during the academic year as determined in advance by the administration.~~

Kuemper Pride Days:

1. There will be periodic days known as Kuemper Pride days. Acceptable clothing on these days are any Kuemper top along with uniform or casual bottoms that meet the guidelines under casual day above. For the sake of modesty the following items are not allowed regardless of the presence of a school logo or name; leggings ~~(7-12)~~, yoga pants ~~(7-12)~~, shorts that do not reach mid-thigh, or tops that are low cut/very snug fitting. All clothing should be in good repair. Bottoms with multiple holes, ~~especially those~~ exposing skin, are not appropriate for Kuemper Pride days.

DROPPING OFF / PICKING UP STUDENTS: Page 20

PK-6 ~~8~~ students should not arrive at any center before 7:35~~40~~ AM. unless requested. All students will be supervised after 7:35~~40~~ AM.

Kuemper High School students should ONLY enter ~~and exit~~ the high school through the front (main) doors of the building by the high school office unless they are accompanied by a staff member.

ELECTRONIC DEVICES: Page 20

n. **Earbuds/Headphones:** Can only be used with permission from the classroom teacher or administration.

FOOD: Page 24

All food and drink must be purchased and consumed in the cafeteria. For sanitary reasons, no food ~~or drink~~ may be stored in lockers. The Snacks & Treats Policy must be followed. Open food ~~or drink~~ found in a locker may be disposed of without warning.

FUNDRAISING: Page 24

An annual Fundraising Calendar guides Kuemper's fundraising operations in a strategic way each school year. All fundraisers must be approved in advance by the KCSS administrative team. Funds earned by classes, clubs and other student organizations using the name of Kuemper ~~must shall~~ remain under the jurisdiction of the business office.

GRADING POLICY (Grades ~~57~~-12): Page 24

1. Infinite Campus is the KCSS student ~~information~~ management system. Student grades, pertinent academic information as well as important announcements can be found on your Infinite Campus Parent Portal. Kuemper's grading system makes use of "A" through "F" on quarterly and semester reports to express the quality of academic work achieved by students. In some courses, a "P" (passing) is used. The grading policy does not indicate a specific number of A's, B's, etc., to be given.
2. **Late Work Policy (Grades 7-12):** Students are expected to complete and turn in their work by the deadline assigned by their teacher. When assignments are turned in late, there will be a 3% per day late penalty until the end of the current content unit/chapter. Late/missing assignments will be marked in Infinite Campus with a "M" for missing until the end of that unit/chapter. At the end of the unit/chapter, the "M" will be changed to a zero in the gradebook. The student can still turn in the work after the unit/chapter is completed for partial credit with a floor of 50%. Credit will only be given if the student's work is completed with effort and displays understanding of the content.
3. All teachers are available after school until 3:45 pm (unless they are coaching an activity). It is highly suggested that students with missing work or failing grades remain after school to work with their teacher to get missing items caught up and/or work on getting their understanding and grades improved.

~~INTRAMURAL ACTIVITIES (Grades 9-12): Page 26~~

~~Kuemper Catholic High School seeks to provide the opportunity for individuals to participate in activities through the intramural program. Participation in intramural activities is limited to students who are not involved in the interscholastic sport that is in season.~~

LUNCH PROGRAM: Page 28

2022-2023 Meal Prices

(PK-3rd - \$2.70) (4th-6th - \$2.80) (7th-12th \$2.95) (Adult - \$4.00) (Breakfast PK-12 - \$1.70)

2022-2023 Snack Prices (Yearly)

Opt K - \$30.00; Kindergarten - \$40.00; 1st-3rd \$20; 4th-5th - \$40.00

~~MAKE-UP WORK: Page 28-29~~

- ~~PK-5: Speak with your student's homeroom teacher.~~
- ~~6-8: All teachers in grades 6-8 utilize Google Classroom. All student homework assignments can be accessed 24 hours a day via the student's Google Classroom site. Students have two days to make up homework for each day missed.~~
- ~~High school students: Parents may request make-up work in the office or electronically when you are absent. Call the~~

building office early in the morning so homework and books can be collected. Students have one day to make up homework for each day missed.

SCHOOL DAY: Page 30

Holy Spirit and St. Lawrence students: School day begins at 8:00 a.m. when students are dismissed to their homeroom from the cafeteria. Dismissal is at 3:10 ~~3:15~~ p.m. for Holy Spirit students and at 3:25 ~~3:30~~ p.m. for St. Lawrence students. Students who ride later buses will remain in a supervised area until they board buses.

St. Angela students: The school day runs from 8:05 ~~8:10~~ a.m. to 3:10~~20~~ p.m. On Wednesdays, Mass will begin at 2:30 and school will dismiss right after Mass (approximately around 3:15 pm).

High School students: First bell rings at 8:01 ~~8:11~~ a.m. School day begins with the second bell at 8:05~~8:15~~. Students must be in their classrooms or they will be marked tardy. Students who need to be readmitted to school or receive passes to leave the building should report to the Main Office before the second bell. School is dismissed at 3:10 ~~3:20~~ p.m. On Wednesdays, Mass will begin at 2:30 and school will dismiss right after Mass (approximately around 3:15 pm).

TARDY (7-12): Page 32

Any student who is tardy will need to go directly to the office to get a tardy slip to give the teacher to enter the room. Any teacher who has held his/her class longer will notify the office or give the students a pass to class. During the day a teacher pass will admit a student to class the same as the office pass.

~~At the high school, a student will earn a detention for every 5th tardy.ies in a single class in a semester and for each subsequent tardy in that class. A student with 10 cumulative tardies (regardless of period), will earn a detention for each following tardy.~~ A parent conference may be held to ~~develop a behavior modification plan that will~~ encourage more prompt attendance if necessary.

TUITION GRANTS:Page 33

~~Kuemper is blessed with a strong tuition assistance program.~~ Tuition Grants are available for families who have need for tuition assistance through the TADS application process. Since a family's financial position may vary from year to year, applications for Tuition Grants must be processed anew each year. The amount of a grant is based on a professional **and confidential** assessment by an outside agency of the family's financial position and the amount of money that is available through the Tuition Grant budget.

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The 2003-04 school year saw a complete Catholic school unification from kindergarten to grade twelve. All students of the area now attend Catholic schools in Carroll. 2004 also marked the 50th anniversary of Kuemper Catholic High School and the 130th anniversary of that first pioneering parish school in Mt. Carmel in 1874. ~~A new spirit existed at the closing ceremony of the 2004 anniversary weekend.~~

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**Kuemper
High School
Center**

Grades 9-12
109 S. Clark Street
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